## **ADMINISTRATIVE CIRCULAR NO. 10**

Office of the Chief Business Officer

## SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: September 23, 2021

**To:** All School Principals and State Preschool Administrators

**Subject:** FEDERAL IMPACT AID SURVEY

TO BE CONDUCTED ON OR AFTER OCTOBER 6, 2021

Department and/or

**Persons Concerned:** Site Administrators, Teachers and School Secretaries

**Due Date:** NOVEMBER 3, 2021

**Reference:** Administrative Procedure 6060

**Action Requested:** Distribute and return completed survey forms by timeline indicated

below and in accordance with instructions on the attached packet.

## **Brief Explanation:**

The 2021-2022 Federal Impact Aid Survey will be conducted on or after October 6, 2021. As a result of your continued effort, support, and assistance in completing the annual survey, the district earns a significant amount of income which can be used for any general fund purpose such as instructional materials, salaries, transportation, technology or capital needs.

Special attention should be given to the following dates:

- October 3 through October 6—Survey forms delivered to school sites.
- October 6—Distribute survey forms to students.
- November 3—Return survey forms to the Impact Aid Office, Eugene Brucker Education Center, Room 3244

For complete instructions, please refer to the attached packet, "2021-2022 Federal Impact Aid Survey Information Packet." For additional assistance, contact Sarah Kidder, Financial Accounting Manager, (619) 725-7588, Pat McCoy in the Impact Aid Office at (619) 725-7593.

Alicia Rolfe Interim Controller

APPROVED:

Jodie Macalos Executive Director, Finance Division

JM:tt

Attachments: 1-12